

**WYOMISSING AREA SCHOOL DISTRICT  
630 EVANS AVENUE  
WYOMISSING, PENNSYLVANIA 19610**

July 24, 2006

Regular Board Meeting  
Community Board Room  
7:30 p.m.

***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

**AGENDA**

Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCreedy, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Jana R. Barnett, Esq.  
Mr. David M. Deem  
Mr. Randall E. Hinsey, Jr.  
Mr. John A. Larkin  
Mrs. Lynn T. Sakmann  
Dr. Robert J. Shuttlesworth

Non Members

Mr. Arthur J. McDonnell, Board Secretary  
Dr. Janet E. Kennedy, Assistant Superintendent  
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Helen H. Larson, Superintendent

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION
- IV. INFORMATION ITEMS
  - A. Activities Account – June 2006
  - B. Food Services Statement – June 2006
  - C. Athletic Department Statement - June 2006
- V. RECOMMENDED ACTION
  - A. ROUTINE
    1. Approve meeting minutes of the Board of School Directors as listed:

June 12, 2006	Work Session
June 19, 2006	Regular Business Meeting

2. Recommend the ratification of payment of properly approved vendor invoices for the General Fund and the 2003 G.O. Bond – July 2006.

B. CORRESPONDENCE

C. SUPERINTENDENT'S UPDATES

D. APPROVE SUPERINTENDENT'S REPORT

E. PERSONNEL

1. Approve addition of seventh section in the first grade based upon student enrollment for the 2006-07 school year.
2. Approve Administrative salaries effective July 1, 2006, as per list included as part of the board packet.

VI. SCHOOL BOARD MEMBER REPORTS

A. Berks Career & Technology Center	Mr. Snyder
B. E.I.T. Board	Mrs. McCready
C. Intermediate Unit Board	Mr. Snyder
D. Legislative	Mr. Fitzgerald
E. PSBA	Mr. Fitzgerald
F. WAEF	Mrs. Sakmann
G. Joint Boroughs/District Committee	Mr. Larkin, Dr. Shuttlesworth, Mr. Hinsey

VII. Next School Board meetings:

Monday, August 21, 2006  
6:00 p.m., Work Session – Community Board Room

Monday, August 28, 2006  
7:30 p.m., Regular Business Meeting – Community Board Room

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT ON THE DISTRICT IN GENERAL

XI. ADJOURNMENT

Superintendent's report prepared by:

Dr. Helen H. Larson	Superintendent
Diane J. Schaeffer	Executive Secretary to the Superintendent & Assistant Superintendents

From reports submitted by:

Dr. Janet E. Kennedy	Assistant Superintendent
Dr. Shelly M. Riedel	Assistant Superintendent
Arthur J. McDonnell	Director of Business Affairs
Dr. Karen M. Zerr	Director of Special Education
Mark D. Dawson	Director of Buildings and Grounds
Jennifer L. Motze	Director of Athletics
Corinne D. Mason	Assistant Director of Business Affairs
Christine M. Folk	Business Office Secretary, Payroll/Benefits
Karen L. Saul	Business Office Secretary, Personnel

## SUPERINTENDENT'S REPORT

### I. Personnel

#### A) EMPLOYEE

1. Approve Professional Staff Appointment – **Bridgett Rothermel**, Long-Term Substitute 6<sup>th</sup> Grade Teacher at West Reading Elementary Center effective August 17, 2006 for the 2006-07 school year, at B, Step 1, \$37,700, pending receipt of all necessary documents.

*Background Information: Ms. Rothermel is a May 2006 graduate of Shippensburg University, having earned a B.S. in Elementary Education with a minor in reading.*

2. Approve Support Teachers for New Professional Staff 2006-07 with a \$500 stipend –

<i>Support Teacher</i>	<i>Inductee</i>	<i>Assignment</i>
<b>Colleen Binder</b>	Kami Fecho-Border	WHEC – Grade 4
<b>Andrea Bensusan</b>	Kelly Ferrandino	WREC – Grade 6
<b>Staci Futrick</b>	Caitlin Gibbs	WHEC – Autistic Support
<b>Tammy Lobaugh (.5)</b>	Jennifer Lengel	WHEC – Spanish
<b>Amy Miller-Cush (.5)</b>	Kara Les	WHEC – Librarian
<b>Laurie Balatgek (.5)</b>	Kara Les	
<b>Cyndy Kuczala</b>	Jill Romanies	WHEC – Grade 2
<b>Mary Hollinger</b>	Laura Schaeffer	Nurse
<b>Toni Wengerd (.5)</b>	Carrie Thomas	WHEC – LTS Music, 1 <sup>st</sup> sem.
<b>Rose Sneeringer</b>	Bridgett Rothermel	WREC – Grade 6 (LTS)

3. Approve Work Outside the Contracted Year –
  - a. **Andrew Hoffert**, ESY Program Instructor, not to exceed 12 hours, at the rate established in the teachers' contract.
  - b. **Staci Futrick**, training to use a specific computer program, not to exceed 8 hours, at the rate established in the teachers' contract.
  - c. **Melissa Siegfried**, 6 hours Excent Tera: IEP set-up.
  - d. **Jane Ney**, 6 hours Excent Tera: IEP set-up.
  - e. **Jodi Wirebach**, 6 hours Excent Tera: IEP set-up.
4. Approve Substitute Bonus Payment for second semester of the 2005-06 school year in the amount of \$9,800.
5. Approve Professional Employee Contracts –
  - a. **Stephen Reazor**, elementary teacher
  - b. **Cynthia Kuczala**, elementary teacher
  - c. **Rose Sneeringer**, elementary teacher
  - d. **Tracy Miller**, secondary, special education teacher

- e. **Joseph Alcaro**, secondary, social studies teacher
- f. **Scott Schimpf**, music teacher, band director
- g. **Glen Johnston**, school psychologist

*Background Information: These temporary professional employees have completed three years of satisfactory service to the Wyomissing Area School District and therefore are entitled to become professional employees subject to the provision of the "Public School Code of 1949."*

- 6. Approve School Psychologist Agreement – **Brenda Wilczek**, certified school psychologist, at \$65 per hour, effective the 2006-07 school year.
- 7. Approve Support Staff Resignation –
  - a. **Meredith Quillman**, part-time Computer Lab Aide at the Jr./Sr. High School, effective June 9, 2006.
- 8. Approve Support Staff Appointments –
  - a. **Martin Fasig**, full-time 12-month second shift Custodian at the Jr./Sr. High School for 8 hours per day at \$10.18 per hour, effective July 25, 2006.
  - b. **Lisha Rowe**, full-time Special Education Instructional Aide at the Jr./Sr. High School for 35 hours per week at \$9.09 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - c. **Giselle Clark**, full-time Special Education Instructional Aide at West Reading Elementary Center for 35 hours per week at \$9.31 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - d. **April Bergen**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 35 hours per week at \$9.09 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - e. **Marie Minnich**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 35 hours per week at \$10.87 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - f. **Lisa Reichardt**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.31 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - g. **Patti Fry**, part-time Special Education Instructional Aide at the Jr./Sr. High School for 32.5 hours per week at \$9.31 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - h. **Karen Ellis**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.31 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.

- i. **Melissa Pease**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.09 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - j. **Sandra Magaro**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$8.87 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - k. **Annemarie Melcher**, part-time Teacher's Instructional Aide for 3.5 hours per day at \$8.87 per hour, and part-time Cafeteria Monitor for 1 hour per day at \$7.42 per hour, at Wyomissing Hills Elementary Center, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - l. **Ann Brugger**, part-time Library Aide at Wyomissing Hills Elementary Center for 12.5 hours per week at \$8.87 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - m. **Susan Kreshan**, part-time Special Education Instructional Aide at West Reading Elementary Center for 32.5 hours per week at \$9.09 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - n. **Kim Latino**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.09 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
9. Approve Support Staff Changes –
- a. **Holly Miller**, change from part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32 hours per week to full-time Special Education Instructional Aide for 35 hours per week at Wyomissing Hills Elementary Center at \$9.68 per hour, during the school year, effective August 22, 2006.
  - b. **Michele Krick**, change from part-time Teacher's Instructional Aide (Reading) and part-time Cafeteria Monitor at Wyomissing Hills Elementary Center to full-time Teacher's Instructional Aide (Math) at Wyomissing Hills Elementary Center for 35 hours per week at \$10.25 per hour, during the school year, effective August 22, 2006.
  - c. **Sherry Larrick**, change from full-time Special Educational Instructional Aide at West Reading Elementary Center for 35 hours per week to full-time Teacher's Instructional Aide (Math) at West Reading Elementary Center for 35 hours per week at \$11.53 per hour, during the school year, effective August 22, 2006.
10. Approve Hours for Assistant to the Copy Services Coordinator – Up to 200 hours for services from July 1, 2006 through June 30, 2007.
11. Approve Summer Helpers –
- a. **Caitlyn Kaczor**, summer clerical helper, not to exceed 48 hours at the minimum wage per hour.

- b. **Kelsey Pachuillo**, summer clerical helper, not to exceed 63 hours at the minimum wage per hour.
- c. **Kirsten Polins**, summer clerical helper, not to exceed 66.5 hours at the minimum wage per hour.
- d. **Scott Matz**, summer technology helper, not to exceed 150 hours at the minimum wage per hour.

B) STUDENT

- a. Approve Alternative Education/Placement Agreement with Student ID#101030 for the 2006/07 school year as presented and authorize the appropriate officers of the Board to execute the agreement.

II. Curriculum

- A) Approve Contract with Camp Conrad Weiser for May 2007 for sixth grade in the amount of \$94 per camper (each student pays \$20 of this amount).

III. Finance

- A) Accept Grant Funding from PDE for 2006/07–
  - 1. Safe & Drug Free Schools Grant for \$5,975 to be used to support the Jr./Sr. High School Student Assistance Program.
  - 2. Accountability Block Grant for \$77,946
- B) Authorize the delinquent tax solicitor (BMF Law Group) to execute on the following properties: Parcel # 96-5306-05-07-3767 and Parcel # 96-4396-08-98-4617-001 by sheriff sale of real estate. These properties are delinquent on taxes for the 2004 and 2005 tax years in excess of \$50,000.

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Point Value for 2006-07 at \$79.50.
- B) Approve Supplemental Athletic Appointments for fall 2006-07–
  - 1. **Keith Arnold**, JH Cross County Assistant Coach, 10.3 points, \$819.
  - 2. **Jennifer Voelker**, JH Field Hockey Head Coach, 24 points, \$1,908.
  - 3. **Lindsay Gardecki**, JH Field Hockey Assistant Coach, 14.4 points, \$1,145.
  - 4. **Andrew Haas**, JH Boys' Soccer Assistant Coach, 15.6 points, \$1,240.
  - 5. **Kenneth Fritz**, JH Football Head Coach, 39 points, \$3,101.
- C) Approve Change in Supplemental Appointments for fall 2006-07
  - 1. **Kathy Weidman**, Girls' Co-Assistant Tennis Coach, 16.62, \$1,321.
  - 2. **Karen Oxholm**, Girls' Co-Assistant Tennis Coach, 5.28 points, \$420.

*Background Information: This is a change from the June 15, 2006, Board approved list of athletic appointments where the position was split equally.*

VI. Technology

A) Ratify Apple Lease Agreement

*Background Information: Wyomissing Area School District's continued partnership with Apple provides economical leasing of three new mobile labs as well as replacement of outdated fixed labs in the JSHS. The multi-year lease agreement totals \$369,246.*

B) Ratify Follette Agreement

*Background Information: Follett Destiny is a revision of the Circulation Plus software the district is currently using that provides exciting new features for our libraries' book/media catalogs and student research abilities. It provides the ability to search the libraries from any web-enabled computer. The Destiny cost is \$17,785, and the annual licensing and maintenance is \$6,182.*

C) Approve Agreement with ZUMU Software for Website Hosting not to exceed \$4,600

*Background Information: ZUMU Software provides an interface to our website which gives enhanced flexibility for the district to change/update content on all pages in an easy and efficient manner that is also cost effective.*

VII. Policy

A) Approve Adoption of Revised Policies –

- 102 Academic Standards
- 105 Curriculum Development
- 113.1 Discipline of Students with Disabilities
- 125 Adult Education
- 217 Graduation Requirements
  
- 404 Employment of Professional Employees
- 504 Employment of Classified Employees
- 407 Student Teachers/Interns
- 432 Working Periods
- 433 Professional Growth Guidelines
  
- 508 Employment Contract

VIII. Community Relations

IX. Other Items

- A) Approve voting delegates for PSBA Legislative Policy Council meeting on October 12, 2006.
- B) Approve administrators' authority to issue truancy citations with district justice.

*Background Information: Principals Hartman, Babb, Simyak, and Whye will have the authority to issue truancy citations to District Justice Timothy M. Dougherty.*



**Addendum to  
July 24, 2006 Board Meeting  
Agenda and Superintendent's Report**

**AGENDA** (page 2)

E) PERSONNEL

3. Approve Act 93 Plan for Administrators effective July 1, 2006, to June 30, 2009, as per the document provided to the Board.

**SUPERINTENDENT'S REPORT** (page 7)

I. Personnel

A) EMPLOYEE

12. Approve retirement of David Bensinger, custodian, effective at the end of the day on August 16, 2006.

III. Finance

- E) Authorize the delinquent tax solicitor (BMF Law Group) to execute on the following properties: Parcel # 96-4396-08-78-6803, Parcel # 96-4396-08-99-7142, Parcel # 93-5307-17-10-4175 and Parcel # 93-5307-17-20-3096 by sheriff sale of real estate. These properties are delinquent on taxes for the 2004 and 2005 tax years in excess of \$50,000.